

62nd Annual School Plant Operation & Maintenance Conference Vendor Registration

62nd Annual School Plant Operation & Maintenance Conference
June 20, 2019 / Hartford High School, VT
Presented by: Vermont School Custodians & Maintenance Association
Invitation to Participate!

Dear Guest,

The Vermont School Custodians and Maintenance Association (VSCMA) is seeking sponsors and exhibitors for our annual conference, and we invite you to join us! The conference planning committee is developing an outstanding program in order to bring together school custodians and facilities managers from Vermont and New Hampshire to gather knowledge and learn from each other. This is a great opportunity for you to reach a focused demographic, expand your network of contacts, and make face-to-face connections with those who need your products or services. We invite you to review the enclosed information and consider the branding possibilities for your organization. Thank you in advance for your consideration! For our veteran participants, we are transitioning to a one day conference. See details below:

OVERVIEW:

The School Plant Operations and Maintenance Conference is a full day conference for K-12 facilities professionals, including custodial, maintenance and directors. This is the ONLY in-depth, nuts & bolts training for facilities professionals offered in Vermont! Conference attendees are eager to learn about new products and the latest tools and technologies to benefit their school. The program agenda will be designed to maximize time available for attendees to spend in the exhibitor area.

ABOUT VSCMA:

The purpose of the association is to unite school custodians and maintenance staff to promote among its members a better understanding of the shared knowledge and service they provide to the students and communities of Education.

LOCATION:

The conference will be held at the Hartford High School in White River Junction, Vermont.

CONTACT INFORMATION FOR QUESTIONS:

Mercedes Hanton, Event Manager/hantonevents@gmail.com

VSCMA OFFICERS:

President: Bruce MacIntire, Addison Central School District (bmacintire@acsdvt.org)

Vice President/Program Chair: Lyall Smith, Champlain Valley School District (lysmith@cvsdvt.org)

Treasurer: Derek Madden, Maplerun Unified School District (dmadden@maplerun.org)

Business Partner Chair: Dermot D. Pelletier, General Manager, Hillyard New England (dpelletier@hillyard.com) Hope you can join us!

www.vscma.org

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SPONSOR OPPORTUNITIES & BENEFITS: Consider these sponsor opportunities for additional exposure. Sponsors will receive varying levels of visibility at the conference appropriate to their investment.

PLATINUM: \$1,000.00 ea.

- Company banner displayed at main conference entrance for duration of event
- Announced recognition with Opening Remarks
- Logo placement in the conference final program and primary placement on signage at the event
- Listing on the conference website with a link to your company website
- One Complimentary table space (\$200.00 value) (additional tables for display available for purchase)

GOLD: \$750.00 ea.

- Recognition announced from the podium during general sessions
- Listing in the conference brochure and signage at event
- Listing on the conference website
- One additional company representative (\$50 value) (over and above the one company rep included with table space)

SILVER: \$500.00 ea. = Lunch Sponsor

- Recognition card on all dining tables with your company logo.
- Listing in the conference brochure
- Listing on the conference website

BRONZE: \$400.00 ea. = Refreshment Break Sponsor

- Recognition card on break tables with your company logo.

Exhibit Fee: \$200.00 per table.

- Booth set up time will be on Wednesday, June 19, from 1:00 p.m. - 5:00 p.m.
- Business Partner/Vendor booths will be open to attendees from 7:30 a.m. – 5:00 p.m. on Thursday.
- Rental of a booth space will include one company representative and their meals, regardless of the number of tables rented.
- Additional representatives from your company will be charged \$50.00/person and this fee will include lunch.
- If your company would like to donate door prizes to the association, please indicate such on the registration form. We will have an organized door prize event at the end of the day.

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BUSINESS PARTNER REGISTRATION FORM

Organization: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

Major Product Category: _____

Door Prize Donation Yes No

Description _____

Sponsorship Options Fee Total

Platinum Level: (includes 1 exhibit space and one company rep) \$1,000

Gold Level: (includes one company rep) \$750

Silver Level: Lunch Sponsor \$500

Bronze Level: Refreshment Break Sponsor \$400

Exhibitors Fee Total

Exhibit Space (includes 1 attendee registration)

Number of tables _____

Name of Booth Rep/Person Attending:

\$200.00 per table

Additional Attendees Qty: _____

Indicate Names of Additional Company Reps who are attending for Name Badges

1. _____

2. _____

3. _____

\$50.00 each

TOTAL AMOUNT DUE \$ _____

CIRCLE PAYMENT METHOD:

Check (Payable to VSCMA)

Credit Card (MC, VISA, AMEX accepted)

Number Exp _____ Date _____ CVV _____

Cardholder Signature

PLEASE Mail, Fax or Email THIS COMPLETED FORM AND PAYMENT TO:

Treasurer Use Only		
Check Number	Amount	Date
_____	_____	_____